



## **Legal Intern/Paralegal**

**Contract: Fixed Term Contract (One Year)**

**Up to 37 hours per week (by agreement)**

**Salary: £15,796.04 FTE**  
**(Will be pro rata if less than 37 hours per week)**

Suffolk Law Centre is one of the UK's newest Law Centres and is seeking a **Legal Intern/Paralegal** to join our Tackling Discrimination in the East Project based at our office in Ipswich.

We provide free legal advice, and in some cases advocacy and representation, in a range of legal subjects for people primarily in Suffolk who cannot access legal help elsewhere.

We wish to recruit a Legal Intern/Paralegal to assist with admin and casework. This job would suit a Law Graduate, interested in social welfare law subjects, as a first job after graduating, before commencing a Legal Practice Course or Bar Professional Training Course. We will give preference to a candidate who will be available over the summer months of 2020 to cover holiday absence.

Whilst the post is open to all, we are particularly keen to attract candidates who are from backgrounds currently underrepresented in the law and who have experienced some of the issues many of our clients face.

For an informal discussion, please ask to speak to Audrey Ludwig, our Director of Legal Services.

Suffolk Law Centre is a part of the Ipswich and Suffolk Council for Racial Equality (ISCRE) Group of Charities and works very closely with the other parts of ISCRE.

**Contact:** For an application pack, please email [office@suffolklawcentre.org.uk](mailto:office@suffolklawcentre.org.uk) or telephone 01473 408111

**Deadline for applications:** Friday 13<sup>th</sup> September 2019 at 5pm

**Interviews:** Wednesday 25<sup>th</sup> September 2019

**Start Date:** As soon as possible, after that date

**We are an Equal Opportunities employer**