

## **Professional Support Lawyer**

**£35,505.45 pa + £4,382 LW if based in London (pro rata, 22.5 hours per week) plus excellent benefits  
London, Manchester, Sheffield or Blackburn**

**Closing date: 2<sup>nd</sup> April 2018 at 11.30pm**

We're looking for a qualified solicitor with significant experience of housing litigation to join us as a part-time Professional Support Lawyer and help us provide a professional support service in housing law.

Shelter helps millions of people every year struggling with bad housing or homelessness through our advice, support and legal services. And we campaign to make sure that, one day, no one will have to turn to us for help. We're here so no one has to fight bad housing or homelessness on their own.

Our legal team delivers the highest quality housing advice and litigation services from our network of over 20 offices around the country and have an enviable reputation for excellence in the provision of housing and community care law. As expert housing litigators, our professional support lawyers are responsible for maintaining our know-how, precedents and templates and knowledge management, including training and resources. They also work with, and support, our management team to provide the tools that enable our services to grow and develop and oversee the production of our specialist legal publications. It's here that we need your housing litigation experience.

### **About the role**

Working alongside one of our existing professional support lawyers, your specific work programme will be agreed in consultation with the other professional support lawyer, Principal Solicitor and National Legal Contracts Manager. You will also have the opportunity to provide legal support and consultancy to our policy and campaign functions, as well as your professional know-how and training to the legal team. Maintaining, updating and disseminating precedents, templates and materials, managing knowledge and research and facilitating casework – all are aspects of this challenging part-time role.

### **About you**

Proven relevant post-qualification experience that includes litigation and representing in court on behalf of people who are homeless or in housing need is essential. This will likely have seen you handle a wide range of housing cases (public and private sector) on issues such as homelessness, security of tenure and possession proceedings. We'll also be looking for a sound knowledge of legal aid work, including legal representation and help. A flair for training, development and knowledge management is important too, as is a results-driven, customer focused approach, a collaborative way of working and a willingness to challenge the status quo and introduce new ideas.

**Benefits** include 30 days' annual leave, the possibility of flexible working, enhanced family friendly policies and significant opportunities for learning and development.

Safeguarding is everyone's business. Shelter is committed to protecting the health, wellbeing and human rights of those we support, and enabling them to live free from harm, abuse and neglect. All our staff will be expected to observe professional standards of behaviour and conduct their work in line with our Safeguarding Policies.

**For further information about the role and the benefits of working for Shelter please visit our website.**

At Shelter, we welcome and encourage applications from everyone regardless of age, disability, gender, ethnicity, religion and sexual orientation. We are facing diverse problems, so need diverse people to tackle them.

**Shelter does not accept unsolicited CVs from external recruitment agencies nor accept the fees associated with them.**