



Legal Triage Officer

Salary: £19,500

**Fixed-Term Contract to June 2022
with the potential to be extended subject to funding**

Full Time (37 hours per week)

Suffolk Law Centre is seeking a **Legal Triage Officer** to join the Law Centre's Legal Support for Litigants in Person (LSLiP) project team.

We are looking for a skilled legal adviser to deliver effective triage and initial advice across a range of legal areas. This role is part of our Legal Support for Litigants in Person (LSLiP) project, to provide early legal advice to vulnerable clients, particularly people living in rural areas, and to those presenting with complex, 'clustered' legal issues. You will provide initial triage, arrange appointments with Suffolk Law Centre's Legal Advisers, as well as referrals to other external agencies and law firms nationally.

Suffolk Law Centre is a part of the Ipswich and Suffolk Council for Racial Equality (ISCRES) Group of Charities and works very closely with the other parts of ISCRES.

This is an exciting chance for **you** to join our LSLiP Team to help to sustain and grow Suffolk Law Centre in order to continue the provision of early legal advice and assistance to our community.

For an informal discussion about this post, please contact us via the means below and we will arrange for our Business Development Manager to contact you.

Whilst the post is open to all, **we are particularly keen to attract candidates who are from backgrounds currently underrepresented in the law**, and who may have experience of some of the issues faced by our clients.

Contact: For an application pack, please email sophie@suffolklawcentre.org.uk or telephone 01473 408111

Deadline for applications: Thursday 18th November 2021 at 9:00am

Interviews: Week commencing 22nd November 2021

Start Date: To commence as soon as possible

We are an Equal Opportunities employer