

John Ford Solicitors – part of the SinclairsLaw group

**Recommended niche firm based in
North/Central London practising in**

**Education
Community Care
Public Law**

Are expanding and wish to recruit another full time paralegal with a view to undertaking recognised training alongside casework which will include some secretarial and telephone support in our specialist team.

Starting salary in the range of £18,000 to £21,000 (depending on experience)

Starting date: asap

Requirements:-

- **2:1 Degree and LPC**
- **Previous legal experience an advantage**
- **Good IT skills (knowledge of CCMS preferable)**
- **Strong communication skills**

Contact admin@johnfordsolicitors.co.uk with a CV and covering letter

Closing date Friday 18th January 2019, although applications will be considered as they are received so we encourage any interested applicants to apply asap.