

# hopkin murray beskine

Family, housing and public law specialists

## **Vacancy – Paralegal**

Hopkin Murray Beskine have a vacancy for a paralegal to assist our busy housing and public law team.

We are a long established Islington firm with clients from across London and beyond, who come to us because of our expertise in family, housing and public law. We have a thriving legal aid practice together alongside privately funded work. Our solicitors are leaders in their fields and we are recommended by the Chambers UK Guide and Legal 500.

We are looking for candidates with an interest in public law and housing work. We provide a collaborative workplace where you will be well supported and supervised. We have excellent resources including a modern practice management system, which you will be trained to use. We invest time in our paralegals, and many of our paralegals go on to complete training contracts with us.

Paralegals in our housing and public law team support solicitors in a range of interesting work, including judicial review, housing possession and disrepair claims in the County Court, illegal eviction, and homelessness challenges and appeals. Paralegals have a varied role, from helping with the County Court duty possession scheme to preparing cases for the Court of Appeal, Supreme Court and European Court of Human Rights. The team regularly undertakes high-profile strategic litigation.

The role will require someone who is well organised and has good communication skills. You will be expected to work hard, be flexible, produce excellent written work and establish relationships with a range of clients, from privately paying clients to vulnerable homeless people. We expect applicants to have a law degree or to have completed the CPE/GDL. It would also be a suitable role for applicants who will be undertaking the LPC or BPTC part-time. Previous relevant experience is desirable but not essential.

The appointment will be for a fixed term of 12 months, with a possibility of further progression.

We seek to recruit a diverse workforce and welcome applicants from all backgrounds. We are an accredited London Living Wage employer.

Closing date: 5pm on Tuesday 3<sup>rd</sup> May 2022

Please note that interviews for shortlisted applicants will be held on Tuesday 10<sup>th</sup> May 2022.

To apply to join our enthusiastic and successful team, download our application pack at [www.hmbsolicitors.co.uk](http://www.hmbsolicitors.co.uk)