

APPLICATION PACK

Solicitor

Police Misconduct and Civil Liberties department

August 2020

**Personal Details**

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| Title (Ms/Miss/Mrs/Mr/Dr/Other): |
| First name: |
| Surname: |
| Address: |
| Email Address: |
| Daytime telephone number: |

**General Information**

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| How long is your current notice period?  |
| Are there any dates or times to avoid if you are selected for interview? |
| Do you know anyone who works for Saunders Law? If so, please provide brief details:  |
| Do you have the legal right to work in the UK?☐ I have the legal right to work in the UK |

**Character & Suitability**

Do you currently hold a valid practising certificate? If Yes, please answer all other questions in this section.

☐ Yes ☐ No

Please confirm date of Qualification:

Since your last practising certificate was issued, have you:

* Been convicted of a criminal offence in any court?
* Had a county court judgment against you?
* Had any disciplinary or investigation against you?
* Become aware of any matter that would call in to question your character or suitability to act as a solicitor?

☐ Yes ☐ No

If you have answered yes, please provide a statement confirming details.

**Education & Training**

Please list all educational, professional and any other qualifications obtained.

|  |  |  |  |
| --- | --- | --- | --- |
| Date of Qualification | Name of institution/provider | Details of course attended | Qualification gained (if any) |
|  |  |  |  |

**Work Experience**

|  |  |  |  |
| --- | --- | --- | --- |
| Dates of employment | Name and address of employer  | Job title and brief description of your responsibilities | Salary and reason for leaving |
|  |  |  |  |

**Personal Statement**

Please provide a written statement to support your application. Evidence to supply should be, but not limited to, relevant work experience, cases worked on, IT skills, personal and technical skills and any other information relevant to your application.

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**General Data Protection Regulations 2018 (GDPR)– Recruitment & Selection**

All data collected on this form will be shared only with those partaking in the selection process. If your application is successful, your data will be held on your personnel file under the firms GDPR policy.

If your application is unsuccessful, this application form and any relevant data will be held for a period of 6 months where it will then be confidentially destroyed.

**Declaration**

I confirm that all information which I have provided is correct. I understand that any false information given may result in a job offer being withdrawn.

**Name:**

**Date:**