

**Job Title:** IAAS Accredited Senior Caseworker

**Location:** Nottingham

**Salary:** £28,000 - £35,000pa plus bonus scheme

A great opportunity has arisen for an Asylum & Immigration Senior Caseworker to join our Immigration Law Firm, AB Legal Solicitors. We're seeking candidates who are enthusiastic about helping us to build our firm and services and help to increase access to justice in Nottingham and the surrounding area.

You will have your own caseload, consisting of private and legal aid work.

**To be considered for the Senior Caseworker role, you'll require the following:**

- Accreditation to Senior Caseworker under the Law Society Immigration and Asylum Accreditation scheme.
- Ability to manage own caseload including asylum applications, asylum appeals in both the First Tier and Upper Tribunals, fresh asylum claims, extensions of leave to remain and entry clearance applications
- Excellent file management and compliance skills, including a high level of knowledge of the legal aid rules and Specialist Quality Mark in your day to day working
- Strong communication skills, both verbal and written
- Ability to provide an excellent level of client care
- Highly organised and able to multi-task

### **About AB Legal Solicitors**

AB Legal Solicitors is a niche firm of solicitors specialising in immigration law regulated by the Solicitors Regulation Authority. AB Legal Solicitors was established by its sole principal, a solicitor with over 20 years experience in the field of immigration law and has a strong client following. We operate a legal aid contract for asylum and immigration work and hold the Specialist Quality Mark. Operating out of modern offices in Nottingham we are committed to providing an excellent level of client care and services to our clients within a friendly and open working environment.

### **Employee Benefits**

- Bonus scheme
- Pension
- Opportunities for Hybrid Working
- Potential training contract for those with the required qualifications and proven track record within the firm
- Free Parking Available onsite & next to Tram Stop

To apply for this role, please send your CV and a covering letter, including details of your availability and any notice period, to [tony@ablegalsolicitors.co.uk](mailto:tony@ablegalsolicitors.co.uk)

**Closing date:** Applications will be reviewed on a rolling basis.