**PARALEGAL**

**(Housing, Fire safety, Civil litigation in relation to Grenfell Tower tragedy)**

**Competitive rates.**

**About Foster & Foster Solicitors:**

We are a reputable London practice committed to helping and contributing to our community by achieving justice and results for our clients. We are committed to providing an excellent service to our clients and have taken on some ground-breaking work.

We are established in Housing, Community Care, Public Law, Debt, Fire Safety law, Grenfell Civil Litigation.

We are an expanding firm with innovative and progressive policies and practices. We also work from offices in Farringdon, London.

**Grenfell Tower Inquiry: Survivors Speak.**

<https://www.fosterlaw.co.uk/?wix-vod-video-id=32abcf9c45a14704ad38c2aa8701f8f5&wix-vod-comp-id=comp-kx3m3dvo>

**David Foster: Housing Lawyer from Foster & Foster talks to RT about Grenfell and Legal Aid Cuts.**

<https://www.fosterlaw.co.uk/?wix-vod-video-id=a7791316bed0419cab21018adb85be68&wix-vod-comp-id=comp-kx3m3dvo>

**Jhangir Mahmood on ITV news**

<https://www.fosterlaw.co.uk/?wix-vod-video-id=867b8f52e9e2443d920059a537658b3e&wix-vod-comp-id=comp-kx3m3dvo>

**About the role**

**Paralegal to work in the following areas of Housing, Fire safety and Civil litigation in relation to Grenfell Tower tragedy)**

The successful applicant will have proven experience in providing housing advice and representation under an LAA contract. S/he will have sound knowledge of housing law, including homelessness, possession, and disrepair, and will have experience representing clients in possession proceedings.

**Successful candidates must have knowledge of conducting work in legal aid cases.**

**CORE TASKS (not an exhaustive list):**

* Attending clients, taking instructions and preparing cases
* Own casework including dealing with a range of public and private housing cases including Homelessness; Disrepair; Eviction; Possession; Property Ownership Disputes; Succession for Tenants; Neighbourhood Problems matters as well as undertaking your own advocacy
* Litigating on behalf of tenants against Housing Associations and Local Authorities
* Instructing counsel and attending court
* Drafting correspondence and documents
* Manage own work billing on Leap and maintaining accurate time costing procedures
* Assisting in other practice area, particularly in, Community Care and Fire Safety Law

**Please send your CVs to** **ogo.chime@fosterlaw.co.uk**

**For an informal discussion, please contact Ogo Chime on 020 8367 4003**